

**Rutgers Master Gardener Association of New Jersey  
(RMGANJ)  
Delegate Responsibilities**

1. Participate in the monthly meetings of the RMGANJ held on the second Thursday of each month, except January.
2. Bring program requests and questions to share with the RCE MG State Coordinator and all other county delegates for input and discussion.
3. Share information about county programs and activities.
4. Report back to county groups on relevant discussions from the monthly meetings.
5. Maintain copies of the agenda and minutes from the meetings in digital form. Submit “approved” minutes to your county MG group to distribute to members.
6. Participate in a Fall Conference and Awards Ceremony by sharing in the task list developed at the meetings.
7. Update the manual/binder with revised Bylaws when appropriate and the current list of Delegates/Alternates.
8. Follow the RMGANJ and NJAES Bylaws.