

*Final*

**Master Gardeners of Bergen County  
Board of Directors Minutes for  
November 17, 2015**

Meeting was called to order by President Cooper at 5:35

**Present at the meeting:** Joseph Cooper, Suzanne Danzig, Fran Langendoen, Donna Karpel, Hank Annunziata, Pat Libutti, Donna Faustini, Josie Ko, Karen Pennell, Janet Schulz, Lucy Malka, Pat Fromm, Noel Schulz, Serpil Leveen

**Presidents Report:**

New Student Breakfast went well, Students were very receptive. Breakfast was not on the syllabus and several e-mails came to Joseph prior to the meeting.

Graduation also a success, great food and speeches were very good.

Albina and her helpers did an incredible job with the decorations.

**Recording Secretary:**

Joseph Cooper motioned that October minutes be approved, Pat Fromm second the motion all approved. I am still looking for assistance with any notes that anyone may have for the May 2015 meeting due to missing May minutes all board members who were in attendance will review any notes or reports that they had for that meeting so that Suzanne can reconstruct the minutes. Please e-mail any notes to Suzanne Danzig. Suzanne Danzig will announce the approved slate of officers for the 2016. They are President/ Joseph Cooper, Vice President/ Joe Papa, Recording Secretary/ Suzanne Danzig, Corresponding Secretary/ Serpil Leveen, Treasurer/ Bruce Walencyk

**Treasurer's Report:**

|                                      |             |
|--------------------------------------|-------------|
| Balance as of October 27, 2015 ..... | \$10379.93  |
| Income:.....                         | \$1,256.00  |
| Expenses:.....                       | \$266.30    |
| Balance as of November 17, 2015..... | \$10,983.45 |

Donna Faustini asked about cost limit for speaker and was informed there are no specific limits. Donna Faustini suggested that the budget be slightly higher than in the past years due to increase in speakers fees.

**Corresponding Secretary:**

Serpil check the Post Office locations and reported that Fair Lawn does not have adequate parking but Glen Rock does have parking and would work as a central location. Cost for the smallest box 3x5 was \$84/yr.

**\*Motion:** Joseph Cooper motioned that we sign up for a PO Box at the Glen Rock Post Office, Donna Karpel seconded the motion with unanimous approval.

**Class Liaison:**

Noel Schulz, class liaison for 2015/16 MG class.

**Outreach Events and Volunteers:**

Pat Fromm is reaching out to several members to find a replacement and will report at the January meeting.

**Garden Club Liaison:**

Lucy reported that everything is status quo.

**Archivist:**

Continue to seek replacement for this position.

**Publicity:**

Joseph discussed Pat's report and discovered that certain media is publicizing more than others. The purpose of 'Publicity' is a public service effort on the part of the MG of BC to provide knowledge to the public and keep Master Gardeners in the public eye in an effort to replace and bring in new members. The report looked at the amount of public service releases that reached the public in media publications. Pat found that certain newspapers carried more MG of BC publicity than others; all community "Patches" show up. It is possible that Lucy Malka's connecting with garden clubs could reach more candidates than other channels. Part 2 of Pat's project, questioning attendees of meetings for reasons of coming, was never carried out so a survey was never done to determine results.

**Hospitality:**

Everything on track for the holiday party.

**Membership:**

Suzanne Danzig, Donna Karpel and Serpil Leveen will meet to define the 3-4 membership designations and report back to the board.

5 year pins will be awarded to those members who have been an active member of MG of BC after completing *5 years from graduation*.

**Newsletter:**

Janet is looking for pictures of graduates and Joseph will provide them.

**RMGANJ:**

Marilyn Bidrawn has volunteered to serve as the pin person for the group, please contact her to order pins.

A review of the 2015 Fall conference was discussed and each county was assigned tasks for the 2016 conference.

Nick Polanin reported on the Coordinators meeting, some highlights include:

-The Rutgers Cooperative Extension Awards Program was discussed and nominations for Volunteer of the Year

-Nick completed and reviewed the 2015 Annual Report, and discussed the reporting of volunteer hours that are categorized within the report. The coordinators discussed how hours are to be reported for consistency.

-There is no update on the protection of minors and education program as yet. Dan has not shared any directives on this requirement as yet and feels it prudent to wait until the university takes a definitive position.

-Madeline DeNardo is leading a committee on Community Gardening. By next year, there will be 4 scripted PowerPoint presentations available for use by Master Gardeners.

-A long-standing list of names is in place to review the policies and procedures for the Master Gardener program. Dan and Nick will select participants for this group.

Karen has obtained MG lanyards, these will be available for sale @\$5 and suggested that they be offered as giveaways for special recognition gifts, etc. Master Gardener hats are available @ \$17 for baseball cap and \$20 for brimmed had. Suggested that we have a table at our meetings selling these items, we will need people to man the table.

**Site Coordinator Liaison:**

**\*Motion:** Joseph made a motion that Russell Farms Sensory Garden in Wyckoff be added to MG of BG designated sites and that Susan Gerak will be the site volunteer coordinator. Suzanne Danzig seconded the motion and approved unanimously.

**Tours and Trips:**

Joseph would like to do the MG Home Tours this spring. Josie and Bruce will look into any issues with insurance and a date will be determined.

**Nominating Committee:**

As recording secretary, Suzanne Danzig will present the slate to members at tonights MG of BC meeting.

President: Joseph Cooper

Vice President: Joe Pappa

Treasurer: Bruce Walencyk

Corresponding Secretary: Serpil Leveen

Recording Secretary: Suzanne Danzig

**Volunteers Records:**

Donna Karpel will be giving a tutorial on recording volunteer and education hours tonight at the MG of BC meeting.

**New Business:**

Donna Karpel will be updating and replacing directory information on the website.

Jeffrey Chan has agreed to be the 'Equipment Manager'. Should this position be a committee member, perhaps as "Speaker's Bureau"? The "Speaker's Bureau" is the person who organizes request from outside sources.

**\*Motion:** Joseph requests to purchase computer, software and projector for and estimated not to exceed \$2500.00. Josie Ko seconded the motion with a unanimous approval.

Meeting adjourned at 7:10